

***United States Court of Appeals  
for the Second Circuit***



**VACANCY ANNOUNCEMENT**

***September 13, 2006  
Reference# FY06-33***

***Position Title:*** High School Intern (Part-Time)

***Location:*** Office of Legal Affairs, 40 Foley Square, NYC

***Salary Range:*** \$9.66/hour  
3 days a week with a minimum of 15 hours per week

***Closing Date:*** September 22, 2006

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***Position Overview:*** The Office of Legal Affairs seeks intern to assist the administrative staff with filing, photocopying, boxing and storing documents, data input, library upkeep, running errands and other administrative duties. In addition, interns will have the opportunity to attend oral arguments and observe the workings of the Second Circuit.

***Requirements:*** Intern must be fourteen years of age or older and in good academic standing. Must be able to work a minimum of 15 hours per week.

***To apply, please submit a cover letter and (2) résumés detailing the dates and times that you will be available to work to:***

**United States Court of Appeals, Second Circuit  
40 Foley Square, Room 1604  
New York, NY 10007  
Attn.: Human Resources, Reference #FY06-33**

**THE APPLICANT SELECTED FOR THE POSITION IS SUBJECT TO A BACKGROUND CHECK**

**EQUAL OPPORTUNITY EMPLOYER**